

Apprentice Levy & Targets – Update 3

	A. Community and Voluntary Controlled (VC) schools	B. Voluntary Aided (VA) and Foundation schools
Who pays the levy?	Yes to your employer (Haringey Council) based on 0.5% of your pay bill.	Depends, if your pay bill is over 3 million or you maybe part of a trust or LDBS group.
How?	<p>– If your payroll is via Haringey Payroll’s service, this will be collected automatically.</p> <p>Non Payroll Schools</p> <p>– If your payroll service is with a provider, the provider will process your payments via their EPS or will make the necessary arrangements to ensure this payment is reported and collected.</p> <p>– We are in the process of linking your PAYE reference numbers with our PAYE number via the new apprenticeship account. In order to link your account we have to create new government gateway accounts on your behalf, so expect an email from us. Government Gateway will send you an authorisation code which we will need to activate the account.</p>	<p>As an employer, you’ll have to pay the Apprenticeship Levy each month from 6 April 2017 if you:</p> <ul style="list-style-type: none"> • have an annual pay bill of more than £3 million • are connected to other companies or charities for Employment Allowance which in total have an annual pay bill of more than £3 million <p>Your annual pay bill is all payments to employees that are subject to employer Class 1 secondary National Insurance contributions (NICs) such as wages, bonuses and commissions.</p> <p>Employers who aren’t connected to another company or charity will have an Apprenticeship Levy allowance of £15,000 each year.</p> <p>The allowance reduces the amount of Apprenticeship Levy you have to pay by £15,000 across the year. This means that only employers with an annual pay bill of more than £3 million will pay the levy.</p> <p>For details on how to pay >Paying the levy</p>
Registering to manage your account. To access money you’ve paid under the apprenticeship levy and pay for apprenticeship training.	Haringey are setting up the digital account and will be managing the account on behalf of schools.	Link to registration
How to recruit an apprentice	Check out the type of apprenticeships available> framework or standard and note that there are a number of standards currently in development therefore not yet available for delivery. Also check out the attached ‘School’s guide to Apprenticeships’ pdf produced by the DfE.	Through the online apprenticeship service all employers will be able to: <ul style="list-style-type: none"> • select an apprenticeship framework or standard • Choose the training provider or providers you want to deliver the training. You can only spend funds in your apprenticeship service account on training from a government-approved training provider - see the register of apprenticeship training organisations

	<p>Contact Maxine Sobers to receive further information. maxine.sobers@haringey.gov.uk</p>	<ul style="list-style-type: none">• choose the organisation that will assess your apprentices. You can only spend funds on assessment delivered by a government-approved assessment organisation - see the register of apprenticeship training organisations.• post apprenticeship vacancies• set the price you've agreed with your training provider• pay for apprenticeship training and assessment• Stop or pause payments
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